

Arkansas State Board of Embalmers and Funeral Directors
Special Teleconference Board Meeting

MINUTES

Monday, August 8, 2016
101 East Capitol Avenue
Tobacco Settlement Conference Room
Little Rock, AR
Approximately 3:30 p.m.

President James "Terry" Woodard called the meeting to order. Members present were: Bobby Burns, Sylvester Smith, John Wilkerson, and Josephine Perry. Board members absent were: Bobby Thurman, Vice President and 4th district position is still vacant. Staff that were present: Amy Goode, Executive Secretary, Tammy Leakey, Inspector, Leslie Stokes, Inspector, and Daniel Faulkner, Assistant Attorney General which served as Board Counsel.

1. **Call to Order**- Introduction of Board members and anyone wishing to speak before the Board today.
2. **Agenda Adoption** - Motion made by Burns to adopt the agenda as printed, seconded by Wilkerson, all in favor. Motion carried.
3. **New Business/Complaints**

- a. **Case #16-24 – Temporary suspension - Per A. C. A. §17-29-307 (c) (1) The Board may temporarily suspend a license without a hearing if the board determines that the public health, safety, and welfare requires immediate action.**

Inspector Stokes ("Stokes") stated in July 2016 she inspected a Type A Funeral Establishment located in Little Rock, AR. Upon the inspection, Stokes noted that this was a two –story facility that had no electricity. Stokes inquired of the owner/manager about the lack of electricity and they indicated "no, I don't have any electricity hooked up here."

Stokes saw that bricks from exterior of the building had fallen off the structure in several places and several more were cracked and damaged. The facility structure did not appear safe for the public and the lack of electricity was also of concern. Stokes contacted the City of Little Rock Planning and Development department, as well as the Little Rock Fire Marshal.

Tony Bozynski, Director, City of Little Planning and Development, indicated that the tenant will be vacating the building within the next thirty (30) days and that they will begin the process to declare the building unsafe and make contact with the owner of record. When a building is declared unsafe, we give notice to the owner to repair or raze the structure.

John Hogue, Assistant Fire Marshal, Little Rock Fire Department stated the building was severely dilapidated. In its present condition, the building constitutes an immediate fire hazard to the community and is otherwise dangerous to human life.

Motion made by Smith to temporarily suspend the establishment license referenced in Case No. 16-24, seconded by Burns, all in favor. Motion carried.

The Board staff will now notify the licensee immediately of the notice of hearing.

4. Meeting dates

- a. August 18, 2016 – 9 am*
- b. September 22, 2016 – 9 am*
- c. November 10, 2016 – 9 am*

5. Adjournment

Motion made by Burns to adjourn at approximately 4:00 p.m., seconded by Smith, all in favor. Motion carried.